

Monitoring & Evaluation (M&E) Framework Checklist of Common Mistakes

Make sure your M&E Framework doesn't have any of these common mistakes in it:

- Vague definitions that make it hard to measure the indicator the same way each time.
- Indicators and definitions that are not directly related to the logframe.
- Definitions that don't include the exact survey question or calculation when necessary.
- Unrealistic targets.
- Creating your own indicators rather than using a standard indicator when one exists.
- Making someone responsible for measuring the indicator who has a conflict of interest.
- Only measuring and reporting the goal and outcome indicators at the end of the program.