M&E Framework Common Mistakes Example - Before Editing

	INDICATOR	DEFINITION How is it calculated?	BASELINE What is the current value?	TARGET What is the target value?	DATA SOURCE How will it be measured?	FREQUENCY How often will it be measured?	RESPONSIBLE Who will measure it?	REPORTING Where will it be reported?
Goal	Reduction in poverty	Percentage of women who report that they are living in poverty	100%	75%	Survey of all training course participants	End of program	Trainer	End of program report
Outcomes	Percentage of women who generate additional income from sewing	Percentage of women who say they are running a sewing business	0	100%	Survey of all training course participants	End of program	Trainer	End of program report
Output	Number of women enrolled in the sewing training course	Total number of women who signed their name on the enrolment form	0	90	Training record	After each course	Trainer	Quarterly program report
Activity	Number of training courses completed	Total number of training courses run	0	3	Training program records	After each course	Trainer	Quarterly program report

M&E Framework Common Mistakes Example - After Editing

	INDICATOR	DEFINITION How is it calculated?	BASELINE What is the current value?	TARGET What is the target value?	DATA SOURCE How will it be measured?	FREQUENCY How often will it be measured?	RESPONSIBLE Who will measure it?	REPORTING Where will it be reported?
Goal	Percentage of women living below the national poverty line	Number of households living below the national poverty line on the Progress Out Of Poverty Index, divided by the total number of households, multiplied by 100	100%	75%	Survey of all training course participants	Every 6 months	Evaluation consultant	6 monthly program reports
Outcomes	Percentage of women who generate additional income from sewing	Number of women who answer "yes" to the question "I have been paid to provide sewing services in the last month", divided by the total women surveyed, multiplied by 100.	0	50%	Survey of all training course participants	Every 6 months	Program Manager	6 monthly program reports
Output	Number of women who completed the sewing training course	Total number of women who attend at least 90% of the training course days	0	90	Training record	After each course	Trainer	Quarterly program report
Activity	Number of training courses completed	Total number of two month training courses completed within the 12 month program period	0	3	Training program records	After each course	Trainer	Quarterly program report